

INFORMATION CLAUSE - CONDUCTING CLASSES ON-LINE

We hereby inform that the **personal data administrator** - Medical University of Lublin, Aleje Raławickie 1, 20-059 Lublin, www.umlub.pl – is processing, including saving, personal data in the form of images as photographs and audio-video recordings for the purpose of conducting classes on-line and confirmation of attendance at these classes.

The Data Protection Officer can be contacted in matters relating to the personal data protection: iod@umlub.pl or in writing at the address of the Personal Data Administrator.

- The legal basis for the processing of personal data for the purposes of conducting classes on-line is Art. 6 sec. 1 lit. c) and e) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (GDPR): fulfillment of the legal obligation incumbent on the administrator, obligations arising from reasons related to the public interest as well as obligations in the field of public health, i.e. pursuant to Art. 207 and 2092 § 1 of the Act of June 26, 1974, Labor Code (i.e. Journal of Laws of 2020, item 1320), Art. 23 in connection with Art. 50 sec. 1 of the Act of July 20, 2018 Law on Higher Education and Science (i.e. Journal of Laws of 2020, item 85), Art. 78 sec. 6. Act of 15 July 2011 on the professions of nurse and midwife (i.e. Journal of Laws 2020, item 562), Act of 2 March 2020 on special solutions related to the prevention, counteraction and combating of COVID-19, other infectious diseases and crisis situations caused by them (Journal of Laws of 2020, item 374, as amended) - a special act, as well as guidelines of the Chief Sanitary Inspector and recommendations of the Ministry of Science and Higher Education.
- The legal basis for the processing of personal data for purposes and in the scope going beyond the activities related to conducting classes on-line is Art. 6 sec. 1 lit. a) GDPR, i.e. processing requires a separate consent by the student, based on the indicated separate purpose of data processing: organizing courses, conferences, consultations - not resulting from the Study Regulations, and other events going beyond education. In the case of data processing on the basis of consent - it can be withdrawn at any time, but the withdrawal of consent does not affect the lawfulness of processing before its withdrawal. In this case,

failure to provide data or failure to consent to their processing will result in the inability to achieve these purposes.

- The implementation of the purposes of processing takes place using the following remote education tools: Moodle, MS Teams, ZOOM.
- The student's identity will be verified by a current portrait photo placed on the Moodle platform in the student's user profile and / or, following the teacher's instructions - pointing the camera at themselves. The teacher checks the attendance list by reading the name and surname, calling the student, who is obliged to confirm presence in front of the activated camera, allowing the teacher to confirm his / her identity; confirmation of attendance at classes can also be done by typing in the chat - then photos of the list of participants will be taken. The teacher is also entitled to verify personal data on a given platform by verifying them on another platform. The teacher may also ask to show the student ID to the camera - the tutor checks the first name, surname, photo and album number of the student
- The recordings will be stored on the drives of local computers of the teachers for the period of 14 days, after which they will be permanently deleted, unless they constitute evidence in the event of any claims.
- The image will not be used for variety of electronic processing, including framing and composition.
- The access to the recordings will be available to the lecturers, employees of the IT Systems Department and the University's IT Support Department and entities with which the Administrator has concluded appropriate agreements and entities authorized to access this data on the basis of legal provisions.
- In relation to personal data, decisions will not be taken in an automated manner.
- The rights of the data subjects:
 - the right to withdraw consent to data processing,
 - the right to access personal data,
 - the right to request rectification of personal data,
 - the right to request the deletion of personal data in the event of withdrawal of consent to processing,
 - the right to request the restriction of the processing of personal data

- the right to object to the processing of personal data, due to a special situation,
- the right to transfer personal data in the case of data processed on the basis of granted consent,
- the right to lodge a complaint with the supervisory body - the President of the Personal Data Protection Office.